Sydney Secondary College P&C Leichhardt Campus
Minutes April 2 2012

Attendance: Recorded in attendance book. Ten P&C members, one staff, four apologies.

1. Welcome. Welcome to Acting Principal James McMaster and parents.

2. Minutes of the previous meeting accepted (Trish). Agreed that the draft minutes would, in future, be sent to the distribution list after approval by P&C office bearers as well as being posted to the school internet site. This would allow more time for review.

3. Principals Report - James McMaster
   - Staff changes reported.
   - Leichhardt Principal selection panel formed. Advertisement for the role to be published April 25, applications to close two weeks later to be followed by the selection process.
   - Blackwattle senior campus Principal selection to be run at the same time. (Blackwattle principal has retired)
   - Interim reports for year 7 and 8 April 3, interim reports for year 9 and 10 May 3.
   - Duke of Edinburgh Awards will soon be available through the Sydney Secondary College. Staff at Leichhardt and Blackwattle are supporting the initiative and staff/school registration is under way.
   - Open night was very busy and positive. About 800 people attended. Thanks to Suzana for representing the P&C.
   - School website
     - College report is now posted.
     - A good resource on Cyber Safety is now posted with links to valuable resources for parents and families.
     - Department of Education also has http://www.schoolatoz.nsw.edu.au/about which is very useful and includes Maths and English A to Z which is useful for parents and students seeking subject information.
   - The Year Seven learning fair will be presented at the next P&C meeting.
   - The school is looking to adapt the ALARM writing approach used successfully at Northern Beaches campus to support writing skills. The intention is to adopt it across the campus by using the Centre Of Excellence as a vehicle.

5. Business arising from the minutes
   - Fund raising
     - Trivia night. August 11 selected. Looking for people interested in assisting. Send expressions of interest to the P&C at ssclpc@gmail.com
   - School dance
     - James McMaster indicates school executive is positive. On hold for further discussion with Narelle. School to seek indication of interest from the student body and report back.

6. Treasurer’s report - Trish
   - $200 donation from Leichhardt Saints Football Club for use of school hall during their season sign on. Accepted with thanks. Peter to send a letter of thanks.
   - Invoices being received for items agreed for purchase earlier in the year. Value as
previously approved to be paid.

- Treasurer reviewing likely incoming funds and outstanding invoices to get a clearer view of funds for donation.
- P&C requests a list of requests from the School for review in July. Strong intention to work to a July and November set of requests and purchases to ensure fund raising is used promptly. Suzana to create a template for school requests to assist P&C in getting enough information to make immediate decisions rather than bounce queries across several meetings.
- Proposed that P&C account signatories include Committee Parent Representative Sonja Blainey as a third signatory. Put by Vanessa, Approved.
- Proposed that Jeff Hockey be approached to act as P&C account reviewer for 2011 to allow completion of books. Put by Peter, Approved.

7. Secretary’s report - Peter

- Correspondance from a company promoting the entertainment book. Confirmed previous meeting decision not to promote this form of fund raising. Peter to advise company.
- Education Department information on funding for school tabled for review.

8. Lostock report - Vanessa

- No further updates. Vanessa to contact Steve for more information.


- School area for Leichhardt has been adjusted to increase catchment area.
- James reports that demographers think this could add an additional 150 students to the school, however the school is currently 50% local and 50% out of zone (especially from parents seeking mixed gender or middle schooling) so it is uncertain how big a change this will make.

10. Other business

- Correspondence from Best Buddies program discussed - film night was held on the same night as the meeting. Group discussed the very positive influence of the program for the school.
- Support and funding for Blackwattle P&C queries. Vanessa to raise at College Council Meeting and also query Lisa Woodland (former Leichhardt P&C president, now at Blackwattle).

11. Future meeting dates

- Monday, May 7
- Monday, June 4
- Monday, August 6
- Monday, September 3
- Monday, November 5
- Monday, December 3