Minutes Parents & Citizens Meeting

SSC Leichhardt, 7 November 2011

Attendance and apologies: Recorded in book

1. Welcome and introductions
2. Apologies
3. Confirmation of previous minutes (moved by Peter and Tricia)
4. Correspondence in and out
   - None
5. Guest speaker Mr Vince O'Donnell reported about the project Positive Behaviour for Learning (PBL)
   - Vince showed examples of how other schools use the PBL framework. SSCL identified the main values as 1. Respect, 2. Responsible, 3. Learners.
   - The whole school will use the same system to reinforce positive behaviour.
   - PBL team has improved the canteen area by making physical changes and clear signage.
   - They are considering how they can improve other areas.
   - PBL principles apply to teachers as well as students.

6. Reports

6.1. Principal’s report

   - James McMaster is Relieving Principal while Judy is Acting College Principal.
   - Position of College Principal has been readvertised.
   - School Certificate started. It has been officially discontinued from the next year.
   - Year 9 students are attending a transitional program to Blackwattle Bay and work experience.
   - Year 9 leadership camp was a great success and encouraged more students to apply for students’ leadership positions.
   - Year 9 had exams in core subjects.
   - Year 8 – Caroline Paget is developing a cross-curricular learning package to be used for any topic.
   - Marketing to prospective selective class students (2013 enrolments) is starting now as parents are deciding about their selection of schools before the selective school exam.
   - Open Day will be on Monday, 5 December 9-11 am. P&C will be represented.
   - Year 7 enrolments increased. There will be 7 classes.

6.2. Treasurer’s report

   - Current funds
     - $47,000 in the Commonwealth Bank account but there may be some committed funds. It includes $8,800 revenue from the Trivia Night.
     - A number of parents of Year 10 students are paying their P&C fees now.
Lostock account $9000
Uniforms $6000, Pickles owe $20,000 for old stock

**ACTIONS:**

- Tony to follow-up payment with Pickles.
- James to check if school sent all invoices.

- Two signatures are required on P&C cheques. President, Vice President and Treasurer can be signatories. Motion moved by Ali.
- Westpac uniform account to be closed and funds moved to the Commonwealth account.
- Lostock account will continue be used for the property. Balmain and Blackwattle Bay campuses have paid their annual fees.

6.3. President’s Report & 6.4. Secretary’s Report

- Nothing to report

6.5. Lostock Report

- Steve was absent.

7. Business arising

7.1. Funding requests and budget planning

- James presented 7 requests for funding:
  - 2 requests for 6 display cabinets
  - 1 request for 2 honour boards
  - 3 requests for digital projectors and screens
  - 1 request for programmable robots.
- Leah sent an email to P&C about a cheaper alternative to interactive boards. This technology should be presented to teachers.
  **ACTION:** Leah to organise a presentation.
- Discussion about expected funding requests.
- Motion to fund purchase of 6 display cabinets and 2 honour boards (moved by Ali).
- Decisions about other requests will be postponed until the next meeting.
- Teachers are invited to submit requests, including those that haven’t been funded at the beginning of the year. Requests should be sent to by P&C email. Closing date is 28 November.
- Decisions about funding will be guided by the following:
  - balance between educational, well-being/environmental and other projects
  - commitment to developing technology and digital resources
  - preference for projects with immediate results, which may include long-term projects developed in stages
  - preference for projects which address needs of as many students as possible.
- James was asked to set priorities and identify areas where funding may be required.

**ACTION:** James to inform teachers about extended call for funding requests.

7.2. Police centre update
- Police could not meet requirements for additional parking places.
- The development proposal has been postponed indefinitely.

8. New business

8.1. Cyber safety (postponed)

8.2. Continuation of the Chaplaincy program
- P&C acknowledges excellent work Jeff Hockey has done over the years. Considering that Jeff wishes to continue in his role, P&C has supported a renewal of the Chaplaincy program.

8.3. School policy on truancy (postponed)

8.4. Non-completion of assignments (postponed)

Next meeting: 5 December